

Request for the issuance of a Certificate of Inspection (COI)

The Certificate of Inspection is requested for the following standard(s):

- EU organic / bi-OS (Equivalent Standard third countries)
 CH organic NOP (USDA organic):
 Equivalency arrangement CH-USA Other standard:

Name and address of exporter / seller	
Name and address of producer and (if applicable) processor of the product	
Name, address and code of producer's or processor's inspection body, if not bio.inspecta <i>For operations in TR: please add domestic COI No./ lot certification number</i>	
Country of dispatch	
Country of origin	
Country of destination	
Border control post (BCP) name, code, address and country of clearance / point of entry (customs clearance) in the community (UN/LOCODE)	
Name and address of first consignee in the community / country of destination	
Name, address and EORI number of the importer / buyer	
Equivalency arrangement CH-USA: certifying body of the importer / buyer	
Trade name of the product and year of harvest	
CN-Code of the product (Customs tariff number)	
Scope of the product	<input type="checkbox"/> A: Unprocessed plant products <input type="checkbox"/> B: Live animals or unprocessed animal products <input type="checkbox"/> D: Processed agricultural products for use as food <input type="checkbox"/> E: Processed agricultural products for use as feed <input type="checkbox"/> F: Vegetative propagating material and seeds for cultivation
Lot number	
Number and kind of packing units	

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(please note if provisional information)	
Net weight	
Total gross weight (please note if provisional information)	
Invoice no. and date	
Shipping documents number and drumlist / batchlist <i>please indicate the seal numbers, if applicable</i> (please note if provisional information)	
Contact person & phone number for questions	
<i>For sales to Great Britain (England, Scotland and Wales):</i> Original COI to be sent by courier (DHL) to (include address, contact person name, phone number). Please mind that courier costs will be added to the COI invoice.	
Remarks	

Please enclose copies of the following documents

- Invoice and delivery note (may be draft version) for the outgoing goods
- Invoice, delivery note, producer/processor certificate and COI for the incoming goods (additional purchase only from other suppliers/internal deliveries)
- Seal list, if applicable
- Phytosanitary documents (NOP)
- For exports to the European Community, Switzerland and UK:** chapter 10, 11 (excluding 1105, 1106, 1107, 1108, 1109), 12 (excluding 1211, 1212, 1213, 1214) and 23 (excluding 2307) from one of the following countries, *Kazakhstan, Molodva, Russia, Turkey, Ukraine* sampling by bio.inspecta has been ordered with document No. 25_053.
- For exports to the United States of America:** For grain, oil seeds, and products of these (like sunflower meal) from one of the following countries: *Armenia, Bulgaria, Georgia, Kazakhstan, Moldova, Romania, Russia, Turkey, or Ukraine*, sampling by bio.inspecta has been ordered with document No. 25_053.
Please keep in mind that APHIS requires fumigation at the border for certain commodities. This will lead to a declassification of the products. For certain commodities APHIS prohibits the import at all. This list changes very often. Therefore bio.inspecta recommends to clarify the current situation with the buyer in the USA.

Please submit this request with all attachments by email to international@bio-inspecta.ch

With your signature you confirm that:

- The above mentioned information is complete and truthful and that the consignment concerned has been produced and/or prepared in accordance to the requested standard, for EU Article 33 of Regulation (EC) No 834/2007 and for NOP in accordance with the USDA National Organic Program NOP.
- The consignment will not leave the country of export or origin before the COI requested has been issued.
- In case of provisional information in this request, actual information and delivery note will be provided to bio.inspecta for verification and updating in TRACES within 10 days from the issuance of the COI and, in any case, before customs clearing in the EU.
- In case of export by truck, the following is correct:
 - 1 COI is requested per truck (for each truck a separate request form is filled)
 - 1 COI is requested for *(indicate No. of trucks)* trucks travelling in convoy
The undersigned confirms and takes the responsibility, that it has been clarified with the certification body of the importer, as well as with responsible import authorities to the EU that the COI issued for several trucks will be accepted.

Date and place:

Name, stamp and signature

Please note:

- On weekdays, Certificates of Inspection for countries not mentioned above are issued:
 - the same day if complete application arrives before 12.00am (CET)
 - the next day if complete application arrives later than 12.00am (CET)
- Certificates of Inspection for which sampling and analysis are necessary are issued as soon as a negative analysis report is received. This will usually take 5 to 7 working days.
- On Saturdays and Sundays no Certificates of Inspection are issued.
- COIs to Great Britain (England, Scotland and Wales) are not issued in Traces, but as stamped and signed paper version.
- Incomplete requests will not be handled until all requested documents are received.