

**Request for the issuance of a Certificate of Inspection (COI)**

The Certificate of Inspection is requested for the following standard(s):

- ☐ EU organic regulation 2018/848
- ☐ Equivalent Great Britain Organic Standard
- ☐ NOP (USDA organic):
- ☐ Other standard:

<b>Exporter</b> <i>Name and address of the operator exporting the products (matching with country of export). The exporter is the operator performing the last operation for the purposes of preparation and sealing the products in appropriate packaging or containers.</i>	
<b>Producer and (if applicable) processor of the product</b> <i>Name and address of the operator(s) who produced or processed the products (matching with country of origin).</i>	
<b>Name, address and code of producer's or processor's inspection body, if not bio.inspecta</b> <i>For operations in TR: please add domestic COI No./ lot certification number.</i>	
<b>Operator who buys or sells the product without storing or physically handling the product</b> <i>Where applicable, fill in name and address of one or more operators who buy or sell the product without storing or physically handling the product.</i>	
<b>Country of export</b> <i>Country of export means the country where the product has been subject to the last operation for the purpose of preparation and sealed in appropriate packaging or containers (matching with exporter).</i>	
<b>Country of origin</b> <i>Country of origin means the country(ies) where the product has been produced/grown or processed.</i>	
<b>Country of destination</b> <i>Country of destination means the country of the first consignee in the European Union.</i>	
<b>Point of release for free circulation/ Border control post (BCP)</b> <i>Indicate the name and address of the point of release for free circulation or border control post of first arrival into the EU. The information in this box can be updated by the importer or its representative prior to the arrival of the consignment at the border control post or at the point of release for free circulation.</i>	

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First consignee in the European Union <i>Name and address of the first consignee in the European Union (matching with country of destination).</i>	
Name, address and EORI number of the importer <i>Name, address and EORI number of the importer, who presents the consignment for release for free circulation either on its own, or through a representative.</i>	
Trade name of the product and year of harvest	
CN-Code of the product (Customs tariff number)	
Scope of the product	<input type="checkbox"/> <b>A:</b> unprocessed plants and plant products, including seeds and other plant reproductive material <input type="checkbox"/> <b>B:</b> livestock and unprocessed livestock products <input type="checkbox"/> <b>D:</b> Processed agricultural products, including aquaculture products, for use as food <input type="checkbox"/> <b>E:</b> Processed agricultural products for use as feed <input type="checkbox"/> <b>G:</b> Other products <u>listed in Annex I</u> to Regulation (EU) 2018/848.
Lot number	
Number and kind of packing units (please note if provisional information)	
Net weight	
Total gross weight (please note if provisional information)	
Invoice no. and date	
Shipping documents number and drumlist / batchlist <i>please indicate the seal numbers, if applicable</i> (please note if provisional information)	

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Planned date when the product will leave the country of export.	
Contact person & phone number for questions	
<i>For sales to Great Britain (England, Scotland and Wales):</i> Indicate the email address of the importer where the pdf COI should be sent.	
Actual quantity of the product on stock (physical stock before the current sale, considering previous sales as organic or conventional).	
Remarks	

**Please enclose copies of the following documents**

- ☐ Invoice and delivery note (may be draft version) for the outgoing goods
- ☐ Invoice, delivery note, producer/processor certificate and if available COI for the incoming goods (additional purchase from other suppliers/internal deliveries)
- ☐ Seal list, if applicable
- ☐ Phytosanitary documents (NOP)
- ☐ Indian Tracenet TC (NOP from India)
- **For exports to the EU, Switzerland and UK: for 10% until 30%(calculation period 01.01.-31.12.25) of all consignments of each concerned product** (for concerned products, ref. EU increased control measures), export consignment sampling by bio.inspecta has been ordered with document No. 25\_053.
- **For honey to be exported to the EU from a not EU country** please make sure that the operation is listed under the following list Establishment Lists - TRACES NT
- **For exports to the United States of America:** For grain, oil seeds, and products of these (like sunflower meal) from one of the following countries: *Armenia, Bulgaria, Georgia, Kazakhstan, Moldova, Romania, Russia, Turkey, or Ukraine*, sampling by bio.inspecta has been ordered with document No. 25\_053.
- **For exports to the United States of America:** USDA organic soybean or soybean meal imported into the U.S. from Benin, Burkina Faso, Ghana, Nigeria, or Togo, certifiers must not issue time-based NOP import certificates (NOP-ICs) that cover multiple shipments. A separate NOP-IC must be issued for each shipment of soybean or soybean meal. Additionally at least one supply chain traceability SCT audit per quarter must cover an exported shipment.

Please keep in mind that APHIS requires fumigation at the border for certain commodities. This will lead to a declassification of the products. For certain commodities APHIS prohibits the import at all. This list changes very often. Therefore bio.inspecta recommends to clarify the current situation with the buyer in the USA.

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**Please submit this request with all attachements by email to:  
International@bio-inspecta.ch**

With your signature you confirm that:

- The above mentioned information is complete and truthful and that the consignment concerned has been produced and/or prepared in accordance to the requested standard, for EU Article 45 of Regulation (EC) No 848/2018 and for NOP in accordance with the USDA National Organic Program NOP.
- The consignment will not leave the country of export or origin before the requested COI has been issued.
- The TC or NOP import certificate request has been submitted before shipment of consignment.
- In case of provisional information in this request, actual information and delivery note will be provided to bio.inspecta for verification and updating in TRACES within 10 days from the issuance of the COI and, in any case, before customs clearing in the EU.
- One COI is requested for each consignment (according to Reg. (EU 2021/2306, Article 2(1) 'consignment' means a quantity of products under one or more Combined Nomenclature codes, covered by a single certificate of inspection, conveyed by the same means of transport and imported from the same third country).

**Date and place:**

**Name, stamp and signature**

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**Please note:**

- On weekdays, Certificates of Inspection are issued:
  - the same day if complete application arrives before 12.00am (CET) – not more that 5 request per day for one client.
  - the next day if complete application arrives later than 12.00am (CET)
- Certificates of Inspection for which sampling and analysis are necessary are issued as soon as a negative analysis report is received. This will usually take 5 to 7 working days.
- On Saturdays and Sundays no Certificates of Inspection are issued.
- Incomplete requests will be rejected and the new request must be submitted with completed information / attachments.